

Open Call Project Application Form

How to fill out the application form regarding installations (exhibits), music, performances, others

Please use the official application form, which is found on the following page. Project proposals may be presented in any format and be of any length. Applications should be in a two-dimensional format or in the form of a document (you are welcome to include links to videos or music). Three-dimensional formats will not be accepted.

Information to be Submitted

Please submit the following information using the application form. Fields marked with * are mandatory.

- Applicant (planner) contact details (in the case of a group, the contact details of the group's representative)*

- Select type of application

- Project plan Project Proposal

- (1) Program (artwork) title*

- (2) Concept, theme, etc.*

- (3) List of people involved (such as planners, artists, performers, directors, etc.)*

- (4) Plan content

- (1) Revenue/Expenditure Budget Sheet*

- (2) Any grants or sponsorship expected to be received

Statement of Consent*

Applicant Number (for official use only)	
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Applicant (planner) Contact Details
(in the case of a group, the contact details of the group's representative)*

Name	
Artist's Name	
Address (of representative)	
Email	
Telephone	

Project Proposal Conditions

Production Costs	<input type="checkbox"/> Max. 500,000 yen <input type="checkbox"/> Max. 1 million yen <input type="checkbox"/> Max. 1.5 million yen <small>*All are inclusive of taxes. *Includes all costs up to the transportation, exhibition, removal, and performance of the work. *After completion of the screening and selection process, production costs will be discussed individually with applicants and then a final budget decided. *Roppongi Art Night Executive Committee holds the ownership rights of newly commissioned artworks whose production cost is covered by this project.</small>
Type of Project	<input type="checkbox"/> Installation (artwork exhibition) <input type="checkbox"/> Music <input type="checkbox"/> Performance Outdoor (recommended) <input type="checkbox"/> Other ()
Venue	<input type="checkbox"/> Outdoor (recommended) <input type="checkbox"/> Indoor
	<small>※Please include any requests regarding the venue where the project will be exhibited or presented.</small>

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Project proposal

(1) Program (artwork)	
(2) Concept, theme, etc.	
(3) People involved (planners, artists, performers, directors, etc.)	
(4) Project plan Any format accepted	

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Production cost breakdown

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Income

*If you have any grants, subsidies, sponsors, etc., please enter them in detail.

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Statement of Consent

1. Disqualification of Anti-Social Forces

- If the applicant (either the individual or any member of the group) has been determined to be acting in support of the activities of an anti-social force, their entry will be disqualified.
- Even if this determination has been made after the selection process, the selection will be revoked without warning. The committee is not liable to pay any damages whatsoever that may occur in this case.

2. Copyrights and Other Rights Regarding Work Submitted

- Materials submitted for work that is selected (including the entry form, planning documents, photographs, and materials from past work) will be used without charge for advertising purposes (such as in pamphlets and on the website). These materials may also be edited for use, including image cropping.
- The organizer reserves the right to save or dispose of data, documents, and other assets that are submitted. These will not be returned.
- Any submitted work that runs counter to existing laws and ordinances, contracts, or public policy doctrine will not be accepted.
- The copyright on work submitted belongs to the entrant. However, the announcement, public release, and usage rights (including publicity and advertising) belong to the organizer. Specific examples of the above include display of work and usage of photographs and videos taken by the organizer of said work on the official website, various pamphlets and collections for record-keeping (including video materials), and other uses.
- Ownership of works created with expenses provided by the Roppongi Art Night Executive Committee belongs to the organizer.
- The entrant guarantees that the work submitted does not infringe upon the rights of any third party. If a complaint is received from a third party, we ask that the entrant take the responsibility of resolving it on their own. Most music in Japan is administered by JASRAC (Japanese Society for Rights of Authors, Composers and Publishers). Entrants are asked to consult with JASRAC regarding any songs selected for use.
- The entrant asserts that their work has not been published or exhibited previously. If any discrepancies or false information are found on the entry form or materials submitted, or if a problem arises due to the applicant's circumstances, their acceptance will be revoked.
- The organizer will not be held responsible for any accidents, injuries, or other damages that may occur during the exhibition.
- Applicants are responsible for purchasing insurance against theft or damage to the work and for the performers.

3. Roppongi Art Night Executive Committee will determine the open period of the event.

- The entrant agrees not to publish the work on any other website for the duration of Roppongi Art Night 2023.

4. Handling of Personal Information

- Personal information acquired via applications to participate in Roppongi Art Night will not be used for any purpose other than management of the event by the Roppongi Art Night Executive Committee.

I agree to the points listed above and wish to submit my application to the Roppongi Art Night 2023 Open Call Project.

Date:

(Official Seal or Signature)